

i If you are making a contribution to your spouse member's or child's First State Super account, please record your details here. If necessary, we will use this information to contact you about this contribution.

4. Contributor's details

If you are making a contribution to your spouse's or child's account, record your details below:

Your full name

Contact phone number or email address

5. Payment by cheque

If you are paying by cheque, please attach your cheque to this form. Cheques should be made payable to **First State Super A/C** (insert your full name if you are contributing to your own account, or your spouse's or child's name if you are contributing to their account).

NOTE: Complete Section 6 if you want to make a contribution by electronic funds transfer (EFT). You will also need to transfer the contribution amount via your bank or your bank's website. We use the reference number shown here to identify your contribution.

6. Payment by EFT

Your EFT payment should be transferred to the First State Super account shown below:

Account number	BSB number	Account name
10226245	062000	FSS Application Account

Reference used for EFT deposits

Member no. plus at least first six letters of member surname

Date of deposit (DD-MM-YYYY)

If you would like us to regularly deduct super contributions from your bank account you will have to complete a *Direct debit request* form available from our website or customer service.

7. Privacy

The personal information provided on this form is collected by and held for First State Super by the fund administrator, Mercer Administration, in accordance with the Australian Privacy Principles of the *Privacy Act 1988 (Cth)*, for the purpose of administering accounts and providing services associated with fund membership. For further information about how personal information is handled, please call us on 1300 650 873 or visit firststatesuper.com.au/privacy to view the privacy policy (a hard copy of the policy may also be provided on request). The policy contains information about access to and correction of personal information, how a complaint can be made about a privacy breach and other important information about how personal information is collected, used and disclosed.

8. Contributor's signature

I confirm that the information on this form is true and correct, and that I have read and understand the First State Super privacy policy.

Signature

Date signed (DD-MM-YYYY)

✍ Please sign and date form here.

✉ Return your completed form to us by post, email or fax using the addresses shown in Section 9.

9. Where to send your completed form

Cheque payment

Return the completed form and cheque to **First State Super PO Box 1229 WOLLONGONG NSW 2500**

EFT payment

Email: cru@mercer.com
Fax: FSS Cash Receipting 02 4253 6111
Post: First State Super PO Box 1229 WOLLONGONG NSW 2500

For information about contributing to superannuation, you should read the current *Member Booklet*, and our series of fact sheets that discuss the conditions you must meet to contribute to super. The booklet and the fact sheets are available on our website and they are also available free of charge from customer service.

All our forms are available on our website at firststatesuper.com.au/forms. You can type data directly into these forms, print and sign them, and send them to us. If you prefer to write on the forms, please use a dark pen and print clearly.

1. Member's details

Record the membership and personal details of the member who is receiving the contribution. This information will ensure we allocate the contribution to the correct account.

2. Contribution type and amount

Personal contributions: To be eligible to make a personal contribution, you must be less than age 65 OR if you have reached the age of 65 but not 75, you must have met the work test (i.e. you must have worked at least 40 hours in a period of not more than 30 consecutive days during this financial year).

Downsizer contributions: You can only make a downsizer contribution (from the proceeds of the sale of your home) if you are age 65 or older. You don't need to meet the work test but other eligibility rules apply. See our fact sheet *Making downsizer contributions* for details.

Spouse contributions: To be eligible to receive a spouse contribution, your spouse must:

- have provided their TFN to the fund; and
- not be employed by you; and
- be less than 65 years of age OR over age 65 but under age 70 and have satisfied the work test by being gainfully employed for at least 40 hours in a period of not more than 30 consecutive days in the financial year in which the contributions are made.

To be eligible to receive a tax offset for your spouse contribution:

- you and your spouse must both be Australian residents at the time of the contribution
- you and your spouse must not be living separately and apart on a permanent basis at the time of the contribution
- your spouse must not be employed by you
- your spouse must have an assessable income of less than \$40,000.

For more information, you should read the current *Member Booklet (Product Disclosure Statement)*. The booklet is available on our website and it is also available free of charge from customer service. The Australian Taxation Office website also has information about spouse contributions.

Child contributions: Contributions for your child can be made regardless of their work status, provided they are under 65 years of age.

3. Your personal details

You can confirm or update your contact and TFN details in this section.

Email address

The email address you provide will replace any email address we currently hold for you. For security reasons, please ensure that your nominated email address is your personal email address and not a role-based email address such as `employee_title@company.com.au`.

Tax file number

Under the *Superannuation Industry (Supervision) Act 1993*, the trustee is authorised to collect, use and disclose your TFN. The trustee may disclose your TFN to another superannuation provider when your benefits are being transferred, unless you write to your super fund and ask the trustee not to disclose your TFN to any other trustee. It is not compulsory to provide your TFN but if you don't, you may pay additional tax on your contributions and benefit payments, and some contributions may not be accepted.

4. Contributor's details

Include your details if you are making a contribution for your spouse or child.

5. Payment by cheque

Cheques should be attached to this form and made payable to **First State Super A/C** (insert your full name if you are contributing to your own account or your spouse's or child's name if you are contributing to their account).

6. Payment by EFT

Record the date of deposit and the member number/surname reference. The member number/surname reference should be the member number followed by at least the first six letters of the member's surname. Please exclude any apostrophes or hyphens in the surname.

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