

Departing Australia Superannuation Payment (DASP)

Once you have departed Australia, you can claim your superannuation if you visited on a temporary visa (excluding visa subclasses 405 and 410). This doesn't apply to New Zealand citizens, who may have retiring rights in Australia.

The easiest way to claim your super is to apply online using the DASP online application service provided by the Australian Tax Office (ATO). This is a free service. Go to www.ato.gov.au/departaustralia for more information.

If you don't want to apply online, you can download and complete a paper form. You may have to pay a fee to have your immigration status verified.

If you don't use the ATO's online application or your benefit is more than \$A5,000, you'll need to send us certified photocopies of identification documents to support your application.

If you intend to claim your superannuation benefit upon permanently departing Australia, you should request a port and date stamp for your passport from Australian Customs as you leave.

What happens if you don't know your super details?

If you submit your application online, the ATO's computer system will often locate your super accounts for you.

However, if your account details do not appear or you believe you have other super accounts that have not appeared, go to www.ato.gov.au/superseeker and follow the prompts to conduct a search for these accounts.

How will your benefit be paid?

We can mail you a cheque (in Australian dollars) or deposit your benefit to an Australian bank, building society or credit union account in your name (provided we have a copy of a bank statement or passbook for the account).

We cannot pay amounts to foreign bank accounts. If you nominate a foreign bank account for payment, or you nominate

an Australian bank, building society or credit union account and do not provide a copy of your bank statement or passbook for the account by the time we receive all other documentation, we will pay your benefit by cheque (in Australian dollars) to your postal address.

What if you don't claim your super as soon as you depart Australia?

If you don't claim your super within six months of both departing Australia, and the cancellation or expiry of your visa, the ATO will instruct us to transfer your balance to the ATO.

If this occurs, you will need to claim your super directly from the ATO. Call the ATO's superannuation line on 13 10 20 (within Australia) or +61 2 6216 1111 (from overseas) or email them at DASPMail@ato.gov.au.

Step 1: Have your details ready

Before you start your application, make sure you have the following information ready:

- your personal and contact details
- your passport number
- the name of your super fund and your account number
- your Australian tax file number (optional)
- certified copies of your proof of identity documents
- copy of your bank statement or passbook if you want your benefit deposited to an Australian bank account in your name.

Step 2: Complete your application

Go to www.ato.gov.au and search for 'Applying for a departing Australia superannuation payment'. You can then either:

- **Apply online:** Choose the link to apply online; OR
- **Complete the paper form:** Print out and complete the form.

Step 3: Submit your application and other documents

Online: Complete and submit your online application. If your benefit is more than \$A5,000, send certified copies of your proof of identity document(s) to us by post. You will also need to send us a copy of your bank statement or passbook if you would like us to deposit your benefit in an Australian bank account.

Paper: Send your completed application form with your certified proof of identity document(s) and a copy of your bank statement or passbook (if you want your benefit deposited to your Australian bank account) to us by post.

Step 4: We will pay your benefit

You don't need to have an Australian bank account to receive this payment, we can post it to you. Withholding tax will be taken out of the taxed component of your benefit before it is paid to you. The rate of tax is 65% if you were a working holiday maker (visa types 417 and 462), and 35% for other former temporary residents.



Evidence that your visa has expired or been cancelled

If you apply online, you do not need to provide evidence to us that your temporary visa has expired or been cancelled. If you use the paper application you must provide evidence to us that your temporary visa has expired or been cancelled. You can do this in one of the following ways:

- lodge a *Certification of Immigration Status* and/or request to cancel a Temporary Resident visa (Form 1194) with the Department of Home Affairs. A fee of at least \$55 applies to this application; or
- attach a certified copy of your visa, or evidence that you were the holder of a temporary resident visa which has ceased to be in effect, and a certified copy of your passport showing your photograph, identification pages and departure stamp with your application. Please note that this option is only available if you are claiming a superannuation withdrawal benefit of less than \$A5,000.

What if you have changed your name?

If you have changed your name, you will need to provide a certified copy of a document(s) that links the name in our records to the name on your identity document(s). See **Step 3 Have your photocopies certified** for details of people who can certify your document. The linking document must be issued by a government department or agency and if it is not in English, it must be accompanied by an English translation by a translator accredited by the National Accreditation Authority for Translators and Interpreters Ltd (NAATI).

If the name we hold for you is incorrect, but not as a result of a change of name, you will need to provide an Australian Commonwealth Statutory Declaration outlining the reason for this difference and include a list of all names you are known by. You can download a Commonwealth Statutory Declaration from the Australian Attorney General's website at www.ag.gov.au.

The Statutory Declaration must be witnessed by an authorised person.

After considering the reason(s) you provide, we may require additional documents before we can confirm your identity and process your application.

Proof of identity

To protect your benefit entitlement and ensure your privacy is maintained, you must provide a **certified copy of documentation** verifying your identity before your application can be processed. If your benefit is \$A5,000 or more, we cannot process your application without this documentation.

This is a three-step process:



1 Collect your originals

Acceptable documents for the purpose of verifying your identity are:

- a current passport, similar travel document or national identity card issued by a foreign government or the UN, containing your photograph and either your signature or a unique identifier
- a current Australian state/territory driver's licence containing your photograph
- a current Australian state/territory proof of age card containing your photograph.

If you are unable to provide one of these documents, please call us to discuss alternatives.

2 Photocopy your originals

3 Have your photocopies certified

Take your photocopies and your originals to an authorised person who can certify personal identity documents. You can have copies of your documents certified by:

- consular staff at an Australia Embassy, High Commission or Consulate
- a public notary or other person authorised to administer an oath or affirmation or to authenticate documents in the country you are visiting or living in.

All copied pages of original documents must be certified as true copies by the authorised person. The authorised person must see both the original and the copy to ensure both documents are identical, then certify each page by writing "I certify that this document is a true copy of the original", followed by their signature, printed name, date, qualification (e.g. public notary), registration number (if applicable) or the relevant law that qualifies them to authenticate your documents.

There are also certain professionals who work in Australia and may be travelling overseas who can certify and witness documents overseas. For example, a doctor who is registered to practise medicine in Australia may witness or certify your documents when overseas, but a doctor who is registered to practise medicine in a foreign country (and not in Australia) cannot. A list of these professionals is included at the back of the Commonwealth Statutory Declaration, which you can obtain from the Australian Attorney General's website at www.ag.gov.au.

If the document and/or the certification is not in English, it must be accompanied by an English translation prepared by a translator accredited by the National Accreditation Authority for Translators and Interpreters Ltd (NAATI).



Contact us

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