

Member ceasing work or making fund election



You should use this form to advise us of an employee ceasing employment or if an employee has selected another complying superannuation fund for their contributions.

Please use a dark pen and CAPITAL letters. Insert (X) when you have to choose an option. You can also fill in this form online, print it and send it to us.

1. Employer details

Employer code	Employer contact number	Contribution period ended (DD-MM-YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employer name

Please use a separate form for each employee and show the total number of pages here. No. of pages of

2. Member ceasing employment or electing other complying super fund

Member number	Payroll number
<input type="text"/>	<input type="text"/>

Last name

Given name(s)

Termination date (DD-MM-YYYY)	Last payroll date (DD-MM-YYYY)	Amount of last payroll deduction
<input type="text"/>	<input type="text"/>	\$ <input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/>

Exit reason (please X cross the relevant box)

- | | |
|----------------------------------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Exit (i.e. resignation, dismissal, discharge or retrenchment) | <input type="checkbox"/> Invalidity |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Death |
| | <input type="checkbox"/> Electing other complying fund |

Return the completed form to:
First State Super
PO Box 1229
WOLLONGONG
NSW 2500.
For more information and to make online enquiries visit firststatesuper.com.au or 1300 650 873 Monday to Friday 8.30am to 6.00pm AEST.

3. Privacy

The personal information provided on this form is collected by and held for First State Super by the fund administrator, Mercer Administration Services (Australia), in accordance with the Australian Privacy Principles of the *Privacy Act 1988 (Cth)*, for the purpose of administering accounts and providing services associated with fund membership. For further information about how personal information is handled, please call us on 1300 650 873 or visit firststatesuper.com.au/privacy to view the privacy policy (a hard copy of the policy may also be provided on request). The policy contains information about access to and correction of personal information, how a complaint can be made about a privacy breach and other important information about how personal information is collected, used and disclosed.

4. Signature

Please sign and date form here.

Signature of authorised person	Date (DD-MM-YYYY)
<input type="text"/>	<input type="text"/>

Name of authorised person

